MMUH Quick Reference Guide

How to Book MMUH Patient Ceiling Hoist Training

Training is now available for the new patient ceiling hoist that is installed at MMUH.

How to Book:

- Log into ESR
- Click on the following link: Book Patient Ceiling Hoist Training
- The available sessions will show as below click on the **Enrol** icon for the required course as shown below:



- The **Enrolment** screen will then show, click **Apply** – you are now enrolled and will see the course details in the **Enrolments** tab, as below:



Need to Unenrol / Change your Booking?

If you need to **Unenrol**, you can do it from here, click icon as shown above, then select a **Reason** from the drop-down list and then **Finish**. You may then book another course if needed.

Note on who should attend:

Please note that these training sessions are for staff who are already up to date with their Moving and Handling Training, but who did NOT receive training on the new patient ceiling hoist as part of their training.

Staff who are due to attend their practical Moving and Handling training in Sandwell Education Centre will have patient ceiling hoist training included in the session if possible (i.e. if the training is in Clinical Skills 2), so would therefore not need to book this separate session.

